



AOC C Session Evaluation Rubric

Criteria	Evidence to support a 5:	Evidence to support a 3:	Evidence to support a 1:
<i>CFP topic and rational is relevant to the needs of attendees</i>	Topic/rational is one of the topics identified for sessions by each organization (see attached).	Topic/rational is valuable to participants but not listed by either organization.	Topic/rational has limited or no relevance to attendees.
<i>CFP provides a plan for active engagement of attendees</i>	The CFP outlines an engaging experience for attendees.	The CFP outlines a somewhat engaging experience for attendees.	The CFP does not or does not clearly outline an engaging experience for attendees.
<i>CFP provides clear learning objectives</i>	All objectives are clear and appropriate for attendees.	Objectives are present and somewhat clear and appropriate for attendees.	Objectives are missing or are unclear and inappropriate.
<i>CFP title/program description are clear and concise</i>	The CFP title/program description clearly and concisely summarize the session topic.	The CFP title/program description are somewhat clear and concise in summarizing the topic.	The CFP/program description are not clear , nor concise and do adequately summarize the topic.
<i>Presenter is qualified to present CFP topic</i>	The presenter is fully qualified/experienced to present advanced content.	The presenter has limited qualifications/experience to present advanced content.	The presenter has extremely limited qualifications/experience or is a graduate student.
<i>CFP is professionally prepared & written</i>	The CFP is easy to follow, well-articulated, organized, and free of grammatical problems.	The CFP has fair organization, is well-articulated, or may have a few minor grammatical problems.	The CFP is not well organized, is hard to follow, or is unclear; there are significant grammatical issues.